

ATTACHMENT 1: PROPOSED WORK PLAN

Table A: Proposed Total Outcome Metrics in Year 1

Please use the following estimates when designing your proposed work plan and outcome metrics. Once grantees for the CEJA programs have been selected, work plans and outcome metrics will be revised in collaboration with the organizations managing the two workforce programs.

Navigator Teams should propose plans to work with the Clean Jobs Workforce Network Program team and Climate Works Pre-apprenticeship Program in their proposed region to enroll:

- 100-150 individuals in the Clean Jobs Workforce Network hub
- 60-100 individuals in the Climate Works Pre-apprenticeship Center

Note that if you are proposing to serve more than one workforce region, estimates will need to be adjusted accordingly.

Metric	Year 1 Total
Number of outreach and recruitment activities / events conducted	
Number of individuals who participate in recruitment activities	
Number of individuals recruited for potential participation in the Illinois Clean Jobs Workforce Network Program	
Number of individuals recruited for potential participation in the Illinois Climate Works Preapprenticeship Program	

Table B: Tasks, Deliverables and Milestones in Year 1

Complete the following table to summarize the tasks, deliverables, and milestones for your project.

Task (T)	Milestone (M) or deliverable (D) associated with task	Description	Project Month(s), when milestone/deliverable occurs (1-12)
<i>[Example: T1. Outreach for CEJA workforce programs]</i>	<i>[Example: M1.1. Two webinars delivered to high school counselors in area]</i>	<i>[Example: Outreach and webinars to high school counselors to advertise programs for students]</i>	<i>[Example: 1-2]</i>
	<i>[Example: M1.2. Two block parties hosted in target communities.]</i>	<i>[Example: Activities planned, materials and education shared about training programs.]</i>	<i>[Example: 2-3]</i>
	<i>[Example: M1.3. Five canvassing days hosted in target communities]</i>	<i>[Example: Recruit participants through visits to community centers, barbershops, churches, and door-to-door.]</i>	<i>[Example: 2-3]</i>
	<i>[Example: D.1.1. Report documenting outcomes of outreach activities]</i>	<i>[Example: Report summarizes participant leads, follow-up activities, and number of people enrolled]</i>	<i>[Example: 3]</i>

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